

INKBERROW VILLAGE HALL PRIVACY POLICY

This website is the property of Inkberrow Village Hall. We take the privacy of all visitors to this Website very seriously and therefore set out in this privacy policy our position regarding certain privacy matters.

This privacy policy covers all data that is shared by a visitor with us whether directly via <http://www.inkberrowvillagehall.co.uk> directly or via email.

Our Privacy Policy provides an explanation as to what happens to any personal data that you share with us, or that we collect from you either directly via this Website or via email.

Information We Collect

In operating our website we may collect and process the following data about you:

- Details of your visits to our website and the resources that you access, including, but not limited to, traffic data, location data, weblog statistics and other communication data.
- Information that you provide by filling in forms on our website, such as when you register to receive information, a newsletter etc. or make a purchase or book tickets.
- Information provided to us when you communicate with us for any reason.

Use of Your Information

The information that we collect and store relating to you is primarily used to enable us to provide our services to you. In addition, we may use the information for the following purposes:

- To provide you with information requested from us, relating to our products or services. To provide information on other products which we feel may be of interest to you, where you have consented to receive such information.
 - To meet our contractual commitments to you.
 - To notify you about any changes to our website, such as improvements or service/product changes, that may affect our service.
 - If you are an existing customer, we may contact you with information about the village hall.
 - If you are a new customer, we will only contact you when you have provided consent and only by those means you provided consent for.
 - If you do not want us to use your data you will have the opportunity to withhold your consent to this when you provide your details to us on the form on which we collect your data.
 - Please be advised that we do not reveal information about identifiable individuals
- #### **Storing Your Personal Data**
- We will take all reasonable steps to make sure that your data is treated securely and in agreement with this Privacy Policy.
 - Data that is provided to us is stored on our secure servers. Details relating to any transactions entered into on our site will be encrypted to ensure its safety.

- The transmission of information via the internet is not completely secure and therefore we cannot guarantee the security of data sent to us electronically and transmission of such data is therefore entirely at your own risk. Where we have given you (or where you have chosen) a password so that you can access certain parts of our site, you are responsible for keeping this password confidential.

Disclosing Your Information

- Where applicable, we may disclose your personal information to an appropriate member of the ICC
- Where we are legally required to disclose your information.
- To assist fraud protection and minimise credit risk.

Third Party Links

You may find links to third party websites on our website. These websites should have their own privacy policies which you should check. We do not accept any responsibility or liability for their policies whatsoever as we have no control over them.

Access to Information

The Data Protection Act 1998 gives you the right to access the information that we hold about you. Please note that any demand for access may be subject to payment of a fee of £10 which covers our costs in providing you with the information requested. Should you wish to receive details that we hold about you please contact us using the contact details below.

Contacting Us

We welcome any queries, comments or requests you may have regarding this Privacy Policy. Please do not hesitate to contact us.

If you prefer to write to us

Inkberrow ICC

c/o Mrs. D. E. Hunt, Chair, Little Acre, Holberrow Green, Redditch, Worcestershire B96 6SF